



INDIANA STATE FAIRGROUNDS ★ 1202 EAST 38TH STREET ★ INDIANAPOLIS, IN 46205

INDIANA STATE FAIR ENTERTAINMENT/SPECIAL EVENTS DEPARTMENT INTERNSHIP NOTICE

Looking for a fulfilling and exciting internship this summer? Gain experience as a paid summer Entertainment/Special Events Department intern while promoting and marketing for Indiana's largest multi-day event – **2009 INDIANA STATE FAIR!**

DUTIES INCLUDE ASSISTING WITH AND IMPLEMENTING:

1. Fair Special Events/Entertainment Areas
2. Fair Program Distribution
3. Group Sales Program
4. Grass Roots Promotions
5. Coordination of Mailings
6. General Office Duties

INTERESTED APPLICANTS SHOULD HAVE:

1. An interest in Special Event Planning/Marketing/Promotions
2. Good Verbal and Written Communication Skills
3. Computer Experience (Windows, Excel, Powerpoint)
4. Be a team player – willing to do whatever it takes to get the job done!
5. Be a motivated, self starter

Internships begin in May/June. Interns are required to stay through the duration of the State Fair, August 7th-23rd. Internships are 40 hours/week. **Interested applicants should mail their resume by March 1st to:**

Mark Anderson • Indiana State Fair Commission
1202 East 38th Street
Indianapolis, Indiana 46205

If you need additional information, call (317) 927-7530 or
e-mail mleavell@indianastatefair.com

WWW.INDIANASTATEFAIR.COM ★ AUGUST 7-23, 2009